

<b>Role:</b> Propagator/Gardener	<b>Region / department:</b> Edinburgh & East
<b>Reports to:</b> Head Gardener	<b>Pay Band:</b> Grade 3 Lower £26,884 - £28,684 pro-rata, per annum
<b>Location:</b> Branklyn Garden, 116 Dundee Road, Perth, PH2 7BB	<b>Type of Contract:</b> Full time, Fixed term 12 month contract maternity cover
<b>COST CENTRE:</b> 3BRG	<b>ACTIVITY CODE:</b> GAZ
<b>Terms and conditions</b> <i>The post is subject to the standard terms and conditions provided with the application pack and the following special terms also apply: hours of work = 40 per week on 5 days out of 7 days and at times to suit the needs of the job (this will include regular weekend duties on a rota basis).</i>	

### **KEY PURPOSE**

To assist in the maintenance of Branklyn Garden as an internationally-recognised garden of outstanding horticultural importance, contributing to its conservation and development and to its enjoyment by visitors and supporters. The post holder will take the lead in managing the propagation needs of Branklyn, ensuring its significant collection of plants, including National Collections, is conserved and enhanced.

### **KEY RESPONSIBILITIES**

- Take responsibility for the propagation, conservation and enhancement of the Garden's plant collection in accordance with Trust policy and the Head Gardener's direction.
- Manage the propagation areas (including glasshouse, cold frames, potting area and associated equipment) for plant production, to ensure they are efficient and maintained to a high standard.
- Ensure compliance with the Trust's health, safety, and environment policies and procedures, in particular that Branklyn's propagation activities conform to acceptable standards of environmental protection, e.g. in the use of pesticides or peat free growing media, and in methods of refuse disposal.
- Help ensure that all aspects of plant recording, are recorded onto the Trust's Iris plant records database, and that plant labelling is routinely and efficiently processed.
- Support the plant sales area by raising selected "Branklyn" stock and assisting with caring for plant sales stock.
- Involvement in practical maintenance of garden areas to the required standards expected by the Trust and for the maximum safety and enjoyment by visitors.
- Regularly supervising and working with volunteers and /or students to ensure they deliver required outputs at the appropriate standard, and gain benefit / satisfaction from their activities.
- Assist with education and interpretation activities such as introductory talks and guided walks as required.
- Be involved in planning, raising and preparing plants for external displays at local horticultural shows.
- On occasion, contribute to the review and development of property action plans and operational workplans for the garden.
- Foster positive relationships with local communities, promoting the work of the Trust, and actively seeking opportunities to increase Trust membership.

The current duties of this job do not require a criminal record (Disclosure Scotland) check to be carried out.

## **SCOPE OF JOB**

### People Management

- Not a line manager but will supervise and instruct volunteers / students and other gardeners under instructions from Head Gardener.
- On occasion, in the absence of both the Head Gardener and Visitor Services Manager, to take responsibility for the day-to-day supervision of the Garden team and health and safety procedures.
- Will work closely with other property colleagues, and will have some interaction with other technical / specialist advisory colleagues based in other locations and departments.
- Will have regular daily interaction with members of the public.

### Finance Management

- Not a budget-holder.

### Tools/equipment

- Frequent user of hand-tools.
- Occasional user of powered tools and equipment.
- Frequent user of propagation equipment e.g. mist unit.

## **REQUIRED SKILLS, EXPERIENCE & KNOWLEDGE**

The above outlines the key skills the post-holder will need to possess and exercise. In addition, either knowledge of or experience in the following is required:

### Essential

- NVQ/SVQ Level 3 (or equivalent) in horticulture.
- A minimum of three years relevant practical experience, including working in a similar garden or nursery with specialist collections.
- Demonstrable skills and experience in a broad range of propagation techniques.
- Competent IT skills sufficient for maintaining plant records, producing labels, use of the internet / intranet, assisting trainees / apprentices and distance learning.
- Experience of managing and instructing staff and volunteers.
- Excellent interpersonal and communication skills; confident and competent in interacting and dealing with a wide range of people, and able to represent the Trust.
- Self-motivated with good organisational and time-management skills, including the ability to prioritise work.

### Desirable

- Knowledge of a broad range of plants: alpines, woodland, and woody plants.
- Sound knowledge of basic tool and machinery use and maintenance.
- PA1 and PA6a spraying certificates, or willingness to be trained in the use of pesticides and to exercise that training.
- Knowledgeable about general amenity gardening.
- Current First Aid certificate.
- Practical knowledge of Health and Safety procedures and the ability to work effectively within them.
- Driving Licence, valid for driving within the UK.

The Key Responsibilities, Scope of Job, and Required Skills, Experience & Knowledge reflect the requirements of the job at the time of issue. The Trust reserves the right to amend these with appropriate consultation and/or request the post-holder to undertake any activities that it believes to be reasonable within the broad scope of the job or his/her general abilities.

## **APPLICATIONS**

Interested applicants should forward their Curriculum Vitae (CV) or an Application Form to the People Services Department (Applications) by email via [workforus@nts.org.uk](mailto:workforus@nts.org.uk), by Sunday 2<sup>nd</sup> February 2025.

Please ensure your CV includes your full name and contact details, the CV file sent to us should be titled your first initial and surname. When submitting your CV please state the position and job location of the vacancy you are applying for in the subject title or body of your email: For example "Gardener - Culzean"

Position to commence April 2025.